

Funds are available on a limited basis to help offset travel expenses. Funds will be allotted according to availability, demand, and need.

Workshop Locations

June 17, 2003 TUESDAY

Matteson, IL (Chicago area)

Holiday Inn Hotel & Conference Center
500 Holiday Plaza
Matteson, IL 60443
(708) 747-3500

July 15, 2003 TUESDAY

Indianapolis, IN

Adam's Mark Hotel Indianapolis Downtown
120 West Market Street
Indianapolis, IN 46204
(317) 972-0600

August 13, 2003 WEDNESDAY

Toledo, OH

Clarion Hotel Westgate
3536 Secor Road
Toledo, OH 43606
(419) 535-7070

October 15, 2003 WEDNESDAY

Charleston, WV

Embassy Suites Hotel Charleston
300 Court Street
Charleston, West Virginia 25301
(304) 347-8700

Enroll Today!

Don't miss this opportunity to network with other small credit union officials at a **FREE** Small Credit Union Program workshop.

2003 Small Credit Union Program Workshops

National Credit Union Administration Region IV



SMALL CREDIT UNION PROGRAM

2003

Workshop
Schedule and
Registration Form

ADMISSION COST

The SCUP Workshops are **FREE** of charge. However, we ask that each participant voluntarily submit a best practice or a successful idea to share with other workshop participants. The ideas/best practices will be compiled and distributed in booklet form at the workshop. Please include your idea/best practice in the space provided on the workshop registration form or on a separate sheet.

WORKSHOP AGENDA

Registration/

Continental Breakfast

8:00 a.m. to 8:30 a.m.

Collections

8:45 a.m. to 10:30 a.m.

Improving Your Bottom Line

10:45 a.m. to 11:45 a.m.

Morning Wrap-up

11:45 a.m. to 12:00 p.m.

Lunch - On Us

12:00 p.m. to 1:00 p.m.

Asset/Liability Management

Made Simple

1:00 p.m. to 2:45 p.m.

Case Study

3:00 p.m. to 3:45 p.m.

Afternoon Wrap-up

3:45 p.m. to 4:00 p.m.

Registration and Reimbursement Request Form

TO RESERVE YOUR SPACE AND APPLY FOR REIMBURSEMENT, PLEASE MAIL OR FAX THIS FORM TO NCUA REGION IV (see below) BY THE DUE DATE INDICATED BELOW.

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June 17, 2003, MATTESON, IL

Due date: May 5, 2003

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August 13, 2003, TOLEDO, OH

Due date: June 27, 2003

☐

July 15, 2003, INDIANAPOLIS, IN

Due date: May 30, 2003

☐

October 15, 2003, CHARLESTON, WV

Due date: September 5, 2003

Tell Us About You: (use one registration form per participant, make additional copies if needed.)

Name/Title: _____

Credit Union Name: _____

Credit Union Address: _____

Charter #: _____ CU Phone #: _____ Email Address: _____

May we share your contact information with other workshop participants? yes _____ no _____

Tell Us About Your Idea or Best Practice: (attach a separate sheet if needed)

Tell Us What Questions You'd Like Us To Address at the Workshop:

Tell Us Your Estimated Travel Expenses (if requesting reimbursement):

Mileage (@\$0.36/mi.) \$ _____ Airfare \$ _____ Lodging? yes _____ no _____

Please comment on your need for reimbursement:

Reimbursement is limited to a maximum of \$150 per credit union representative, and 80 participants per workshop. Requests for reimbursement will be evaluated on a case-by-case basis upon receipt of your registration form. Payment will be made within 30 days of the workshop upon receipt of a reimbursement voucher (available at the conclusion of the workshop) and supporting expense documentation.

Reimbursement is based on availability, demand, and need. Priority will be given to credit unions with a demonstrated need that are:

- * under \$5 million in assets, or
- * less than 10 years old, or
- * low-income designated

Mail or fax completed form to:
National Credit Union Administration
Attention: EDS Malia Peel
Region IV Small Credit Union Program
4225 Naperville Road, Suite 125
Lisle, IL 60532-3658
Phone: 630-955-4100 Fax: 703-837-2617